

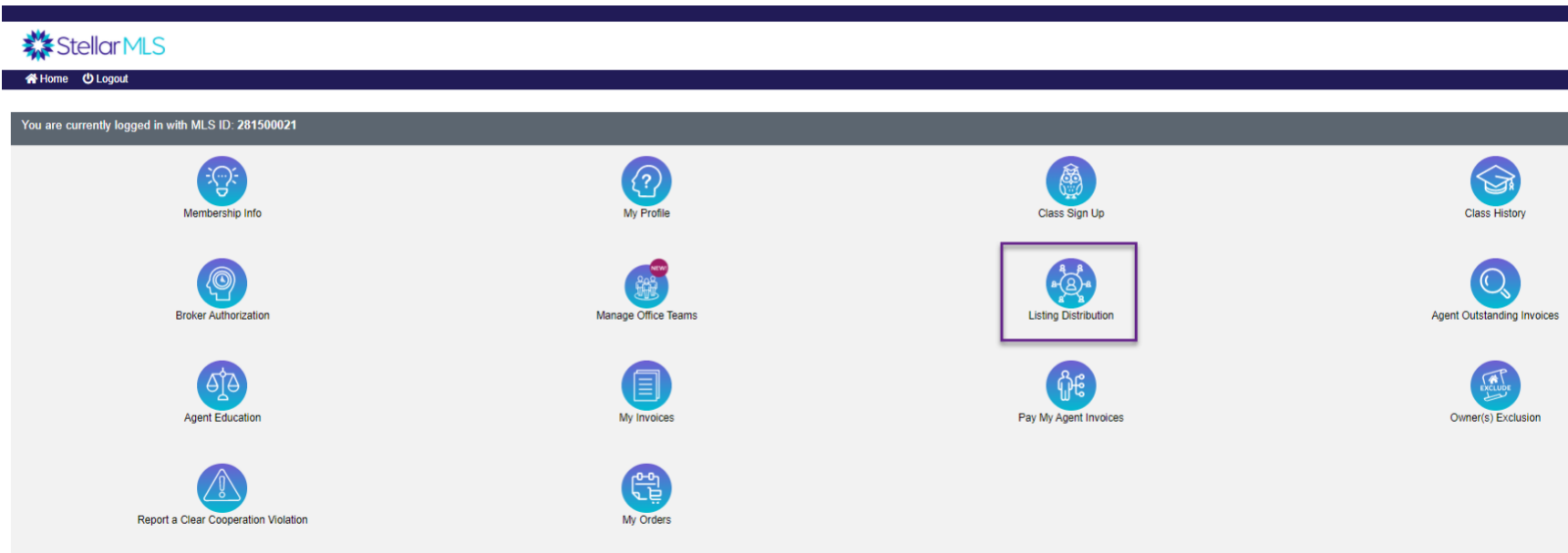


This field will launch on March 22, 2022. No action is needed unless you plan to make a change.

The National Association of REALTORS® updated their policy on Listing Attribution on Internet Data Exchange (IDX) displays and Virtual Office Websites (VOW). This change will require the listing office’s preferred contact information to be included on IDX and VOW displays. While the “preferred contact information” will default to the office’s phone number in Stellar MLS’s membership records, through the broker portal, there is a new field to override this, and provide a different phone number or email address for the purpose of listing attribution. Note that any updates made to this field will apply to all listings from that office on IDX and VOW displays.

1) Login to Stellarmls.com and click on the link to your “Stellar MLS Account”.

2) Click on the tile for “Listing Distribution”.



3) If you have multiple offices firmed together, select an individual office or make a blanket change by clicking “Change all offices”.



Note: Changes may take up to 24 hours to reflect in Matrix.

[Change All Offices](#)

Show 10 entries Search:

Name	MLS No.	Address	City	Preferred Contact	Action
[REDACTED]	[REDACTED]	[REDACTED]	Punta Gorda	sunil.anthony@stellarmis.com	Change Office
[REDACTED]	[REDACTED]	[REDACTED]	Sarasota	727-209-4850	Change Office
[REDACTED]	[REDACTED]	[REDACTED]	Englewood	727-209-4850	Change Office

4) Review and update the contact information.

- The office’s phone number that will be included on IDX and VOW displays by default can be found on the top of the page.
- A new field allows brokers to provide a different phone number, or alternatively an email address, to appear on IDX and VOW displays. The phone number or email address entered here will appear on IDX and VOW displays for any listings distributed from that office.
- Click “Save Office Contact” button.

Modifying Records

Office Information

Office Name: [REDACTED] Office Number: 274501109 **A**
Address: [REDACTED] City: Punta Gorda

Office Contact Preferred:

Office Contact Preferred: listingcenter@abcbrokerage.com **B**

[Save Office Contact Only](#) **C**

Important:

- Selecting “No” for any of these options will prevent your listing(s) from being distributed to that third-party online consumer site.
- Please confirm your listing distribution preferences by clicking the Save Changes button.

Listing Distribution Options:

Apartments.com: YES Homesnap: YES Realtor.com: YES

[Save Distribution Changes](#)

[Close & Exit](#)