



**MY FLORIDA COMMERCIAL REAL ESTATE**  
Broker/Salesperson

Date \_\_\_\_\_

**OFFICE INFORMATION**

MFCRE only

MLS and MFCRE

Office Name: \_\_\_\_\_

Office MLS#: \_\_\_\_\_ Office NRDS#: \_\_\_\_\_

Office Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Office Phone#: \_\_\_\_\_ Office Fax #: \_\_\_\_\_

Office E-Mail: \_\_\_\_\_ Office Website: \_\_\_\_\_

Office DBPR License#: \_\_\_\_\_ Main Office DBPR License Type: \_\_\_\_\_

**AGENT/BROKER INFORMATION**

MFCRE only

MLS and MFCRE

First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Preferred name to appear on your listings. \_\_\_\_\_

(Please note this will appear before your last name)

Home Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

Office Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Please select your preferred phone from the following  Home  Mobile  Office

Home Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Agent/Broker Florida Real Estate License#: \_\_\_\_\_ Agent Broker NRDS#: \_\_\_\_\_

Agent/Broker E-Mail: \_\_\_\_\_ Agent/Broker website \_\_\_\_\_

**New Members**

\*Password: **New Members** must use the **Activate Account** option and follow instructions for setting up their password. If you are an established member with MLS, you will use your existing user ID and password.

**ACTIVATION, PROCESSING and ANNUAL FEES**

Prorated Annual Fee from \_\_\_\_\_ to \_\_\_\_\_ (mm/yr.) **Please call Stellar MLS for exact fee.**

(Fees are prorated through May.)

\* New Firm Processing (\$250)

\* New Subscriber Processing (\$125)

\*Current Stellar MLS Participants and Subscribers adding MFCRE membership will pay processing fee of \$50.

\*Processing fees are in addition to current MFCRE fees, please contact Stellar MLS or your association for current fees.

I understand that if I do not attend any mandatory training required by the MLS within 60 days my account access will be suspended until training is complete.

**\*\*NOTE: MFCRE FEES OR PRO-RATED FEES ARE NOT REFUNDABLE. Initial \_\_\_\_\_**

**\*SIGNATURE \_\_\_\_\_ Date \_\_\_\_\_**



PARTICIPATION FEE/NEW OFFICE/ACTIVATION AGREEMENT  
**REALTOR® BROKER PARTICIPANT/USER**

This agreement is made on \_\_\_\_\_ between the PARTICIPANT/USER and My Florida Commercial Real Estate (MFCRE), a service provided through Stellar MLS.

MFCRE Bylaws Definition of MFCRE Participant/User: Any REALTOR® of a shareholder association or any other association/board who is a principal, partner, corporate officer, or branch office manager acting on behalf of a principal, without further qualification, except as stipulated otherwise in these bylaws\*, shall be eligible to participate in MFCRE upon agreeing in writing to conform to the rules and regulations thereof and to pay the costs incidental thereto. However, no individual or firm, regardless of Board membership status, is eligible for CIE participation or membership status unless they hold a current, valid real estate broker's license in the state of Florida and are capable of accepting and offering compensation to and from other Participants or to those individuals who are licensed or certified by a state regulatory agency to engage in the appraisal of real property.

All information provided by MFCRE to Participants shall be considered confidential and is provided exclusively for the use of Participants authorized and qualified to act as agents in the sale, lease, exchange, appraisal, or purchase of property filed with MFCRE and for the use of real estate licensees affiliated with such Participants and those Participants who are licensed or certified by an appropriate state regulatory agency to engage in the appraisal of real property and licensed or certified appraisers affiliated with such Participants.

The access issued to each MFCRE PARTICIPANT/USER is unique and strictly confidential to that user. Authorized User/Principle Broker/Certified Appraiser agrees that should a disclosure of account information result in access by an unauthorized third party, authorized PARTICIPANT/USER may be subject to penalties as noted in the MFCRE Rules and Regulations. Therefore:

PARTICIPANT/USER agrees to comply with Rules and Regulations of MFCRE. Any use, reuse, or resale of the MFCRE data other than that authorized in the Rules and Regulations is prohibited. The term of this Agreement shall commence upon initiation of service to the MFCRE PARTICIPANT/USER. The Agreement is not assignable. MFCRE PARTICIPANT/USER hereby indemnifies the Service and any Reciprocal Service and agrees to hold Stellar MLS, including, but not limited to its officers, directors, CIE Committee members, and staff harmless from and against all claims, losses, damages, costs and expenses of any kind, including attorney's fees, and from liability to any person arising from an MFCRE PARTICIPANT/USER.

**COMPANY / MFCRE PARTICIPANT/USER INFORMATION**

Office/Company Name: \_\_\_\_\_ Office NRDS#: \_\_\_\_\_

Your Name: \_\_\_\_\_ Your NRDS #: \_\_\_\_\_

**BROKER PARTICIPANT/USER SIGNATURE**

\*SIGNATURE \_\_\_\_\_ Date \_\_\_\_\_

\*\*\*SIGNATURE REQUIRED STATING YOU AGREE TO THE ABOVE TERMS\*\*\*



# Principal Broker or Certified Appraiser Request to Participate

I hereby request participation in My Florida Commercial Real Estate (MFCRE) and agree to abide by the Rules and Regulations as amended from time to time by the My Florida Regional MLS (Stellar MLS) Board of Directors.

I understand that MFCRE is a commercial listing exchange and exists as a vehicle for principal brokers (i.e. Participants) to share information about commercial properties through a common database, but is not a vehicle for offering cooperation or compensation among cooperating brokers.

As the Participant, I further understand and agree that:

- I understand that as the participant, I will be assessed a participation fee for myself and the licensees employed by or licensed with my firm(s) who choose to subscribe. Broker is not required to join as long as he/she retains active membership in the residential Stellar MLS system.
- My total Participation Fees, as adjusted from time to time by the Stellar MLS Board, are based on the number of subscribers employed by or licensed with my firm(s) as sales associates who choose to subscribe, plus any fees established for access by unlicensed assistants.
- Fees for new subscribers will be pro-rated monthly based on the month in which they subscribe. No refunds or credits are given for subscribers disaffiliating during the subscription period. (Note: Per-subscriber annual fee for June 1 through May 31 \$465.00. This covers MFCRE base fee, please contact your local association/board for any additional fees) As a courtesy, MFCRE will electronically bill all subscribers licensed with my office in May of each year for that portion of my MFCRE Participation Fees attributable to them; however I am ultimately responsible for ensuring timely payment of all fees for my firm(s) by the May 15 due date.
- I am responsible for promptly notifying MFCRE of the affiliation, disaffiliation or inter-company branch transfers of all subscribing licensees or employees with my company.
- I am ultimately responsible for any fines incurred by subscribers or unlicensed assistants affiliated with me for the entry of inaccurate data or for violations of any MFCRE Rules and Regulations, as they are under my direct supervision as Principal Broker.
- Neither I, nor anyone in my firm(s), may facilitate or otherwise make available access to the database(s) by any non-participant, non-subscriber, third party vendor, client, customer or member of the general public.
- I understand submission of any property information is voluntary.

Further, I hereby indemnify Stellar MLS, its officers, directors, staff, MFCRE and the CIE Committee members and agree to hold all harmless from and against all claims, losses, damages, costs and expenses of any kind, including attorney's fees, and from liability to any person arising from a broker or certified appraiser's negligence in entering information into the database.

Office Name \_\_\_\_\_ Date \_\_\_\_\_

Broker Participant (please print) \_\_\_\_\_

Broker Participant Signature \_\_\_\_\_

**\*\*\*BROKER SIGNATURE REQUIRED STATING YOU AGREE TO THE ABOVE TERMS\*\*\***